



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Abhinav College of Arts Commerce and Science
• Name of the Head of the institution	Alwin Jerome Menezes	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	02228199289	
• Mobile No:	9223908900	
• Registered e-mail	principalabhinavdegreecollege@gmail.com	
• Alternate e-mail	alwinmenezes@yahoo.com	
• Address	Mira Road East	
• City/Town	Mira Road, Thane	
• State/UT	Maharashtra	
• Pin Code	401105	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated College	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Neetin Kisan Sonawane				
• Phone No.	8879145334				
• Alternate phone No.	8879145334				
• Mobile	8879145334				
• IQAC e-mail address	abhinaviqac@gmail.com				
• Alternate e-mail address	abhinavpolscdept@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.abhinavcollege.org/pdf/AQAR%202019-20.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.abhinavcollege.org/pdf/AC.%20CALENDAR%202020-21.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.95	2018	02/11/2018	01/11/2023
6. Date of Establishment of IQAC			27/06/2017		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> • Quality Initiative-Assessment of students ability to access online learning and exams during lockdown • Developing standard operating procedures for blended learning and examinations. • Online Admissions System. • Seven Day Online Workshop on Research Methodology with participants from various colleges across India. 		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>Readiness to shift towards online teaching and learning mode</p>	<p>Faculty and learners were introduced to online learning platforms including Google Classroom and Google Meet and Zoom. Protocols were set up to ensure cybersafety, orientation on Cybersafety rules was held for learners.</p>
<p>Quality Improvement in Teaching and Learning Quality</p>	<p>Monthly Teaching Reports and Annual Academic Plans were submitted to the IQAC for monitoring, review and analysis</p>
<p>Faculty Skill Development</p>	<p>Several faculty members completed online courses to learn online teaching skills and create online content for teaching and learning. Faculty members created curriculum based videos and streamed via You Tube for the benefit of students.</p>
<p>Maintenance of Standards in Examination in Online Mode</p>	<p>Students were oriented for online exam system by conducting guidance lectures, written notices highlighting procedures and mock tests to familiarise the examinees with the process. Personalised attention was given to those facing technical difficulties and class teachers were available to provide help and guidance for successful submission of online exam papers. Proctoring software was used to prevent unfair means during exams</p>
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
CDC	24/12/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	14/02/2022

15. Multidisciplinary / interdisciplinary

The college is multidisciplinary. It is affiliated to University of Mumbai for undergraduate and post graduate courses.

The following undergraduate courses are run by the college:

Bachelor of Commerce (B. Com), Bachelor of Arts (B.A.) in History Economics and Political science.

Bachelor of Science (B.Sc.) in Micro Biology and Chemistry at Third year and Physics Botany and Maths up to Second year.

Self-finance courses are also run by the college:

Bachelor of Accounts and finance (BAF), Bachelor of Information technology (B.Sc. IT), Bachelor of Computer Science (B.Sc. CS), Bachelor of Advertising, Mass Media, and Communication (BAMMC), Bachelor of Management Studies (BMS).

Post Graduate courses run by the college are as follows:

Masters in Commerce in Advanced Accountancy (M. Com) and Masters in Information Technology (M.Sc. IT).

The college is affiliated to Yashwantrao Chauhan open university as a study centre for the following courses:

Masters in Commerce

Masters in Arts in Public administration

Masters in Economics

Bachelor in Library science

Bachelors in Computer Application.

Masters in Business administration.

It courses are run as per the guidelines of both the university.

16.Academic bank of credits (ABC):

The institution is aware about the ABC ID creation under NEP 2020.

The college is waiting for university guidelines for creation of ABC id of students enrolled in the college.

Further guidelines on application of ABC as per NEP is awaited.

The college is well equipped to adopt the new system.

The faculty members will be participating in seminars and conferences for the purpose and guest lectures on the topic will be organised for all staff members.

17.Skill development:

The college believes in improving the skill of the students apart from academic excellence.

The college provides various forums in form of National Service Scheme (NSS), National Cadets Corps (NCC), Department of Lifelong learning and education (DLLE), Career Katta, Research Forum, Abdul Kalam Azad readers forum, Student Support and Placement Committee, Women Development Cell Student Council.

The skills like leadership, soft skills, entrepreneurship skills, research skills, language and communication, yoga, health, and hygiene, reading skills, self-protection, cyber security, and new technology are done through the above forums.

The cultural and sports committee help in developing skills of musical and singing, dancing, literary skills.

The sports committee helps in developing sporting skills in Kabaddi,

Running, Football, Cricket, Kho Kho, Basketball, carrom, chess and table tennis.

Nlist subscription and access given to all faculty and students which gives access to national and international journals and content to unskilled their knowledge.

Promotion of free software like Swayam is done to provide online and additional knowledge.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The faculty members are well versed in teaching in Indian language Hindi and Marathi apart from English.

Students' doubts are cleared in the language of their preference.

15days celebration of Marathi Day from 27th February is organised by the Marathi Department staff and various activities like guest lectures, intercollegiate competitions like elocution, book review, storytelling, poetry recitation are held to promote the use of the language.

Hindi day is celebrated on 14th September where activities like guest lectures, poetry recitation, poster making, elocution, story telling are organised to promote the use of the language.

Books and newspapers in Hindi and Marathi are kept in the library for faculty and students to promote reading in Indian languages.

Cultural committee organises traditional day and saree day and annual cultural festival Spandan are forums to promote the local and national culture in campus.

Street play competition are held in college to promote social issues.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Every course run by the college has a well-defined programme outcome and course outcome developed by the faculty for their department. The departmental meeting is conducted to acquaint the faculty and students about the course outcomes.

Academic plan is made accordingly.

The university prescribed pattern of exam is utilized to assess the outcome of the course.

Review of the outcome is done by the department and remedial lectures are organised for students to attain the required course outcomes. Open book, close book exams are conducted for all students and counselling session organised for remedial action for students who lack behind on course outcomes.

20.Distance education/online education:

During covid period the teaching learning and examination or assessment was done in online mode.

Online platforms like Zoom, Google Meet, Google classroom, PPT, WhatsApp, Email were used to remain in touch with students.

Assessment was done by using online proctoring monitoring tools to maintain sanctity of the exam process.

Google forms were used to conduct MCQ exam and collection of data.

Google drive was used to store and share notes.

Extended Profile

1.Programme

1.1	344
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2815
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	598
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description		Documents
Data Template		View File
2.3 Number of outgoing/ final year students during the year		904
File Description		Documents
Data Template		View File
3.Academic		
3.1 Number of full time teachers during the year		64
File Description		Documents
Data Template		View File
3.2 Number of Sanctioned posts during the year		64
File Description		Documents
Data Template		View File
4.Institution		
4.1 Total number of Classrooms and Seminar halls		38
4.2 Total expenditure excluding salary during the year (INR in lakhs)		88255.41
4.3 Total number of computers on campus for academic purposes		111
Part B		
CURRICULAR ASPECTS		

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Mumbai university no. Reg/icc/2020-21/08 dated 24/08/20 institute continued with the prevailing COVID-19 drastic changes in the Educational and in the catering of teaching and learning process. it has become compelled to make use of technology and other options for continuation of education affairs in institution. College emphasized the health, safety and security of the students, faculty and staff and also to continue academic activities,

1. In academic year 2020-21 College commenced from 7th august 2020.
- 2.
3. Various applications used as per convenience of concern teacher Microsoft Team, Zoom, Google Meet, Google Classrooms used for conducting online classes.
4. Those Students who were unable to connect due to lack of equipment or internet connections,
5. Recorded lectures and soft copies were provided to the students who could not attend the online lecture because of internet issue.
6. Arranged counseling classes when required. teachers were continuously in touch with students and parent.
7. In the responses teachers were asking to upload solved question on teachers' email.

promptly assess the exercises and respond to the students.

1. In some extent teachers created their channels on YouTube to upload PPT, video lectures, Study Materials.. Question and answering format were implemented in online mode as to make effective pedagogy.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. College is having own procedure for Internal Evaluation by

stakeholders specially by students and teachers

2. Internal Assessment tests , assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events.
3. The Principal, through the academic committee, IQAC meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.
4. The department calendar comprises guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities. The academic activities, and all activities are conducted in adherence to the calendar of events except unforeseen circumstances.
5. As per University of Mumbai, the Continuous Internal Evaluation (CIE) includes Internal Periodic Assessment, Mid-term Submission and Final Term Work submission of all the departments.
6. Pre-University Exam are mentioned in the academic calendar. Every department make the arrangement to conduct the pre-university exams. To maintain further compliance, In case of labs and projects, internal viva and practical exams are conducted by respective departments before/after the pre university examinations.
7. At the time of Guest lecture, Seminar, even during lectures and examination college takes the feedback from the students about physical facilities, cleanliness of college premises, washroom, pure drinking water.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.abhinavcollege.org/pdf/AC.%20CALENDAR%202020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of

C. Any 2 of the above

Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In online mode college addressed following issues.

1. **Gender Sensitivity:** Gender related courses are an integral component of various programmes. Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective.
2. **Human Values and Professional Ethics** The curriculum has the following compulsory core courses in all UG programmes specially focused on the development of human values and professional ethics:
3. The committee for Woman Development and internal complaint committee organizes programs on Woman Empowerment, Laws for Woman, Women's Day, The N.S.S. unit of our college has been very proactive in conducting different extension activities not only in college premises but also in adopted villages also. Environment and Sustainability N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.S.S. unit undertakes a host of activities in the nearby villages during the special camps.
4. **Co-curricular and Extracurricular Activities** Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum.
5. National integration and communal harmony issues addressed.
6. Constitution of India, Professional Ethics and Cyber Law

7. To promote literature skill college conducts Language day
8. Dr A P J Abdul Kalam Vachan Katta arranged by college.
9. Scientific approach based program arranged in the institution.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

51

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1393

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3440

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

598

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Ans. Due to Covid Pandemic the academic year commenced late. Also, the lectures began in online mode. Teachers and students did not meet face-to-face in this academic year. The exams were also in online and MCQ mode. As a result, there were severe constraints on understanding the cognitive aspects of students. It was only through interactions during online lectures that teachers were able to come to understand the learning levels. So, no special sessions could be conducted specifically for advanced or slow learners. However, through Google Classroom and other Social media platforms, the students were given study material, regular assignments, and class tests. Teachers also guided students and did counseling as in this challenging period; students went through emotional and financial crises. Most students had gone back to their native places due to financial and other reasons, so locating them was difficult at times and sometimes they even faced internet inaccessibility.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2815	54

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers use ICT tools such as screening documentaries, short films and use of PowerPoint presentations to facilitate learning. Field trips for students studying in Arts, Industrial Visits for the students of BSc IT, BAF, Microbiology, Chemistry, and BMM are regularly organised to enhance the learning experience of students. weekly class tests are conducted. Students are encouraged to make presentations, both group and individual; the intra-college competitions are held every year which have literary and academic competition events and teachers guide the students for these.

Specific methods include the following:

- Assigning group projects (Collaborative Learning)
- Problem solving sessions - independently as well as in groups (Independent/Collaborative Learning)
- (Use of ICT)
- Creating interactive sessions in class through discussion, quizzes, and tutorials. (Participative Learning)
- Screening of movies, discussion on books, and games (Experiential Learning)
- Student seminars, participation in festivals, annual exhibitions (Collaborative and Experiential Learning)
- Case Study for Commerce Students

Due to Covid Pandemic the academic year commenced late. Also, the lectures began in online mode. Teachers and students did not meet face-to-face in this academic year. Hence there were several constraints in implementing all the different methods of pedagogy. But above mentioned teaching methods are followed in the normal course of time.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

As this complete year was in online mode, and students, as well as teachers, worked remotely the entire year, the teaching-learning was heavily dependent on the use of technology such as learning platforms like Google Meet, Zoom, etc. The Teachers prepared PPTs, Used YouTube videos, Reference books in PDFs, and study material through WhatsApp, Google Classroom, and Telegram.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://docs.google.com/spreadsheets/d/1JFgQB5IpOareryXY10M6hppopEEyqRyT/edit#gid=855854917

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

54

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

439

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In view of the Pandemic Situation, and on line mode of teaching and learning, Exam related guidelines were issued from time to time by the University through Lead College of the Clusters specifically created during Pandemic and hence College had to work accordingly. All the Internal and External examinations were conducted online. Google form and Proctoring were used for the transparent conduct of the exam and the results were auto-generated. Students are assessed for internal component on the basis of class tests and Attendance and class participation. This is as per University of Mumbai guidelines.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All the Examinations, Internal as well as external were conducted online, with the use of Google Forms with Proctoring purchased by the college for the purpose. Since the question paper format was MCQ, the Software assessed the papers and the result was auto-generated. Therefore the result was declared on time and complete transparency was effected. Complete auto-generated results nearly eliminated the exam-related grievance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Mechanism of Communication:

- The College has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.
- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students

- Learning Outcomes of the Programs and Courses are provided to students in google classrooms & whatsapp groups as well. Syllabi & POs are discussed by teachers in Orientation lectures at the starting of the academic year.
- Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are also uploaded to the Institution website for reference
- The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and College Committee Meeting.
- The students are also made aware of the same through Tutorial Meetings.
- Teachers attend the workshops related to syllabus whenever BOS revises the syllabus, in which they gain awareness about POS & PSOs. But since this was the Pandemic year & entire academic year was in Online mode no such workshops were conducted by University of Mumbai.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://docs.google.com/spreadsheets/d/1_DdEwTSnhVCJcvZIhjVPHXPLShWj93xy/edit?usp=sharing&oid=117896871915457411456&rtpof=true&sd=true
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The examination committee draws out an examination calendar, which is displayed on the college notice boards. The entire year's schedule including assignment submission, online /class tests and the semester- end examination, dates for examination form filling is prepared in the beginning of the year in consultation with the Principal to facilitate planning of teaching and evaluation. This streamlines the process of submission of projects for additional examination for internal assessment. The schedule showing tentative dates are also displayed on the college notice boards.

Examinations are held as per the schedule. Additional examinations are conducted after 20 days of result declaration and before 40 days

of the results as per the university rules. Systematic records have been maintained. All question papers are checked by the HODs to see that they are in keeping with the syllabus recommendations of the BOS. Moderated by external peers if the number of students exceeds 100.

This being Pandemic year , All the Examinations, Internal as well as external were conducted online, with the use of Google Forms with Proctoring purchased by the college for the purpose.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

833

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://drive.google.com/file/d/1VtPvP0Us79U9V1RH68Lkqw36sBvs9j0v/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.abhinavcollege.org/pdf/2020-21%20SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects /

endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Through the National Service Scheme students participated in several programmes that aimed to inculcate community awareness through service as well as self development webinars. The college was able

to provide aid and assistance in several areas during lockdown period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

942

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has infrastructure like classrooms, ICT equipped classrooms, ICT equipped Seminar Halls, laboratories, library with reading room facilities for teachers and students, IT labs with internet facility, Browsing centre for students within the library.

Further, the institution has 5.5acre campus, Auditorium with a seating capacity of 200 exists. Health Centre and ground for outdoor sports shared with the school and Junior college section and degree college of the same management namely Abhinav Shetkar Shikshan Mandal.

The college has total 38 classrooms that includes 4 ICT enabled class rooms and 1 ICT enabled Seminar Halls with Internet Connectivity.

The college has Browsing Centre with internet facility having 5 computers dedicated for students and teachers is available in the library.

Science laboratories for Physics, Chemistry, Botany and Microbiology are available with adequate equipments.

Computer laboratories are equipped with 86 computers, LAN connectivity and each computer connected with internet connectivity.

The central library includes 6366 references, 17243 text books and 35 subscribe core journals are available. 3,13,500 ebooks, 6000 e-journals, 10 digital database, 95 CD and Video are available. It has subscribed membership of N-list and fully automated with soul 3.0

full edition software. The OPAC facility is available on college website also.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/folders/17HwW_Gh5xjn_gOPb4Pu2rXcqHb_F_oNuZ?usp=drive_link

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A committees of faculty members and students look after all cultural, sports and extracurricular activities of the college.

Facilities for Sports (indoor and Outdoor): The college, being located in an Urban area, We have rare asset of having large playground measuring 11,132 sq. metres (shared with the other sections of the Institution). This play ground has provisions for Outdoor Sports like Cricket, Kabaddi, Kho-Kho, Basket Ball, Volley Ball, Athletics etc.

The College has Gymkhana to play indoor games. The size of gymkhana is 183.92 sq. meter. A list of equipments available in College Gymkahan is provided below under Additional Documents. With respect of the above, the college has a rich culture of sports participation and achievements.

Facilities for Cultural Activities: The auditorium of the parent institution is used by the college for the cultural programs. For the practice of the cultural activities practice room is available at the ground floor.

The college do not have Yoga center But the College NSS Unit conduct regular Yoga training program in association with Ambika Yog Kutir and Patanjali. Yoga trainers of the Ambika Yog Kutir conduct regular yoga camp for the students in auditorium.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

38

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

38

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.02350

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated from the year 2016 with using SOUL 3.0 ILMS with Web OPAC facility. This software has been developed and designed by the inflibnet centre.

A separate computer is provided to operate OPAC (Online Public Access Catalogue) at the library entrance. Library provides M-OPAC

(Mobile OPAC) facility. This facility allows students to access the library facility through android application name SOUL M-OPAC. The same can be downloaded from the Play store.

Library has its own separate website developed by using google site source. It is linked with the college website through facility tab. This website Library has developed Institutional repository under this service library provides Previous Question Papers, Magazines and University Syllabus.

Library has browsing centre having 5 computers for the students and teachers which is known to be E-resource cell. This helps students to access all the E-resources i.e. N list, NDIL, EPG Pathashala, Research Project Database, Vidwan database, Vidyamitra and Thesis Repository.

Library is using barcode facility for transactions of the books for students and teachers.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/file/d/1Tl7oe_IlpAt_LHMAiPGkXcymNWnzOlP8h/view?usp=drive_link

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.07072

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has all the necessary IT facilities and ICT infrastructure to facilitate the teaching and learning for the students. IT Infrastructure mainly includes computers with internet, printers and multifunctional copier machines and Projectors.

- The College has total 120 computers and 12 Printers including Multifunctional copier printing machines. The computers have been upgraded either by purchasing new computers or upgrading RAM.
- The internet speed has been upgraded to 50 mbps.
- The Exam room has 2 computers 1 is use for exam office work and 1 webcam fitted computer is dedicated for downloading University question papers, a mounted CCTV which covers the entire room and Exam room is also equipped with 2 printers and 2 multifunctional copier machines.
- The computers of the college are connected with printers and scanners wherever required.
- The College has an active website with its own domain hosted on the server. The Website is dynamic and displays the latest

notifications promptly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.99514

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Utilisation of Facilities:

The Utilization of Facilities like ICT Rooms, Seminar Rooms, Library, Gymkhana, Playground is documented and made available for different activities. Facility In charge maintains registers and allots the said facility as per requirement.

Maintenance of Facilities:

Equipments: The critical maintenance of equipment is outsourced. Maintenance requirements are purchased through documented procedures. Records of all equipment are kept in the stock register. Irreparable equipment etc is recorded under separate register.

General maintenance:

1.Maintenance of Air Conditioning Units is outsourced.

2.Maintenance of cleanliness of internal facilities (Classrooms, laboratories, admin office and staffroom) is performed regularly by designated support staff members.

3.Cleaning of toilet and washroom is done by in house college employees.

4.Support staff is also responsible for overall maintenance of building premises and the same is carried out periodically.

5.Maintenance of CCTV and ICT infrastructure is conducted by Full Time Staff hired by Governing Council.

6.Auxillary Facilities Maintenance-Carpentry, Plumbing, Electrical wirings and maintenance is performed by in-house carpenter, plumber

and electrician of the parent institution.

7.Periodical Maintenance of water purifier is done by outsourcing agency.

8.Maintenance and Refilling of Fire extinguishers is performed once in a year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

279

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above
---	-----------------------------

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
225

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
225

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	C. Any 2 of the above
--	------------------------------

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

65

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

95

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Notification for formation of Students Council was not recieved from the University. However, college continued with the council formed during the year 2019-20.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a functional Alumni Association but it is not a registered body. The Alumni of the college are active during Youth Festival (University Event) as Directors, Writers and Volunteers. They are appointed as Judges or Referees during Sports Event. The Ex- NSS Volunteers also attend and help conduct NSS activities during regular and residential camp day. The Alumni are also appointed/ nominated to College Development Committee (CDC) and

Internal Quality Assessment Cell (IQAC) where core decisions are taken pertaining to College Development.

The Alumni Association works as a bridge between the past students of the college and the Institution.

File Description	Documents
Paste link for additional information	https://www.abhinavcollege.org/index.php#
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

To generate confidence among learners and the community at large about higher education, as the most dependable means of self-development, Aimed at character building, Ethical behaviour and creating socially responsible citizenry that aspires for universal good.

Mission:

1. To promote higher education amongst the community.
2. To inculcate ethical values and build character.
3. To provide opportunities locally for attaining academic competence.
4. To create social awareness and sense of social responsibility amongst learners.
5. To develop responsible citizens with a global outlook.

Core Values:

1. **Respect:** To promote an environment of trust and respect for all.
2. **Integrity:** To imbibe moral and ethical values in all stakeholders.
3. **Equality:** To treat students and employers without bias of cast, creed, and gender.
4. **Social responsibility:** To develop a socially responsible citizen.

Goals:

1. To provide undergraduate and post graduate courses commensurate with requirements of the local community
2. To provide soft skill training programmes
3. To encourage wide participation in extra and co-curricular activities like sports, cultural, NCC and NSS at Intra College and intercollege levels
4. To create awareness of opportunities of higher education
5. To create awareness of job opportunities and career
6. To provide opportunities to harness skills of self-employment and entrepreneurship
7. To promote interaction with community aimed at contributing to the betterment of the neighbourhood area.

File Description	Documents
Paste link for additional information	https://www.abhinavcollege.org/about.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governing body of the College i.e. College Development Committee (CDC) is the authorised body of the college. The Administrator is appointed by the Government of Maharashtra to run the college smoothly. The Principal under the guidance of the Administrator, issue instructions to the Heads of departments and committees. The principal forms different committees for extra-curricular activities

i.e. NSS, NCC DLLE, Dr. APJ Abdul Kalam Readers Forum, Sports and Cultural at the beginning of the academic year. Heads of different departments and committees prepare academic plans of the college and get it approved from the Principal and the Administrator of the college. Heads of the departments frame teaching plans with their departmental members. They also conduct departmental meetings to get the departmental activities done. Department wise parent teacher meetings are scheduled per semester to convey the progress of students to their parents. Department heads plans for remedial lectures for academically weaker students. While planning to conduct any departmental programme and other activities, department/ committee heads seeks permission of the Principal/ The Administrator. The Heads of the department/committees get the budget for the programme/ activities sanctioned by the Principal and The Administrator in advance. After getting the programme/ activities done, head of the department/ committees submit the reports to IQAC and the Principal. The Principal approves such reports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college had planned to introduce new under graduate and postgraduate courses. Teachers follow the curriculum design prescribed by the University. Daily teaching record is maintained by the teachers to follow the academic calendar prepared by the department. Teachers conduct compensatory/ extra lectures, if required. IQAC takes the feedback of all teachers and suggest necessary changes to be done by the teachers in their teaching. The college has subscribed Google meet i.e. online platform to conduct online lectures. Class test, Unit test, Open book test are scheduled to know the performance of students in their studies. College promotes the participation of teachers in seminars, conferences and workshops.

N-LIST database facility is provided to the teachers and students. Library has developed a separate library website with the support of google site tool. Library has also designed Institutional Repository (IR) Service. Through this facility, students and teachers get previous question papers, college magazines and syllabus. Apart from

this library is providing M-OPAC facility to users.

The college staff is motivated to acquire additional qualification. Due to COVID-19, The college organized online seminar for students. The college followed online mode for teaching learning activities during this academic year.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/drive/folders/1zvATMG3o0Mzjq6i6BSOxhR5rztt8WLD
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College, affiliated to the University of Mumbai, has developed a system to plan and implement its policies and various activities for its functioning successfully and smoothly. It consists of statutory and non-statutory bodies that function according to the rules laid down by the government, University and the Trust of the college. The Government of Maharashtra has appointed the Administrator in the college to supervise and support the administration of the college. The Administrator and the Principal co-ordinate with the different committees to run the day-to-day activities of the college. The Principal, being the head of the institution, is responsible for implementation of administrative and academic activities. The decisions are taken on the recommendations of IQAC. Appointment and service rules are followed as per the guidelines of University of Mumbai. All posts are sanctioned and filled in from time to time. The Heads of Departments make sure that the plans communicated to them by the Principal are implemented systematically. Committees for co-curricular activities Administrative Committees [Examinations, Discipline, Cultural, Women Development Cell, NSS, Language Association, Dr. APJ Abdul Kalam Readers Forum, Sports, Admissions, Library, etc.] conduct all administrative activities according to the requirements of academic bodies and government rules.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1zvATMG3o0Mzjq6i6BSOxhR5rztt8WLD
Link to Organogram of the Institution webpage	https://drive.google.com/drive/folders/1zvATMG3o0Mzjq6i6BSOxhR5rztt8WLD
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

1. The Granting leave like Accidental, Medical Treatments, Maternity, Wedding, Academic Improvement Exams etc.
2. The non-teaching staff is provided with uniform free of cost as per their requirements.
4. The staff of the college are provided with provident fund facility as per rule.
5. Free Medical Check-up camp for Teaching and Non-Teaching Staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is a Performance Appraisal System in place for teaching and non-teaching staff of the college. Every faculty member is required to fill in a self-appraisal form at the end of the year. It contains details of the academic, co-curricular and extra-curricular activities done by them during the year. The HODs verify the forms filled and later grades are awarded by Principal based on their performance i.e. very good, good, fair, average and below average.

The Aided staff is required to fill in their Career Advancement Scheme (CAS) format, calculate the Academic Performance Indicator Scores (API) as per UGC guidelines, submit to the IQAC Coordinator and the Principal.

The non-teaching staff is also required to fill in their performance appraisal form and submit it to the principal of the college who in turn gives a confidential assessment report regarding ability and character as per format with grades i. e. Very Good, Good, Fair, Average and Below Average. All these reports are confidential in nature and are shared by the principal with management only. On the basis of their appraisals, suggestion for improvement are given by the Principal. Daily teaching records is checked by the principal on regular basis

File Description	Documents
Paste link for additional information	https://sites.google.com/view/abhinavonlinelibrary/teachers-desk/4-th-amendment-cas?authuser=0
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The objective of auditing is to verify that the accounts are maintained in a true and fair manner.

The following process is followed for maintenance of books of accounts.

- Annual budgetary plan is made by the College Development Committee in the beginning of the financial year. The Governing Body of the college approves it after discussions.
- The Governing Body monitors the utilization of funds allocated to each and every department.
- It is the privilege and sole authority of the Governing Body to approve or reject proposals for fund allocations.
- Except day to day petty cash expenses, all payments are made by account payee cheques, which are jointly signed by the Principal and Administrator. While the internal audit is performed by the Principal.

External audit is performed by duly appointed by chartered accountant who issues audit certificate

External audit:

External audit is done by C.A. R.A.Lukad.

On completion of the accounting year, a qualified accounting organization conducts an external audit and provides the audit

reports to the Governing Council, which is put up in the meeting and get approved. The last audit is done in 6th May 2022 and a satisfactory report was give

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution collects fees from the students which is the main source of revenue for the college. In case of shortfall or emergency, the management provides with funds. The major sources of institutional receipts are:

1. Financial support for salary is received from the Government of Maharashtra in the form of salary grant for single division of Arts & Commerce faculty.
2. Fee collected from students of all courses.
3. Grants received for conducting NSS activities.
4. Library receives financial grants from University of Mumbai for

Book Bank for the benefit of Underprivileged students

5. GOI scholarship is provided to the eligible students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The IQAC Planned for the shift towards online learning and examinations as per University of Mumbai guidelines. Blended learning and shift towards online system due to lockdown was aimed to cater to diverse situations faced by the system. The emphasis was on creating a inclusive and safe online learning environment for 2020-2021. Measures including equipping teachers and learners for shift to online mode were undertaken for a smooth transition to blended learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC developed a system of Monthly Teaching Reports and Annual Academic Plan. Teachers maintained the same and submitted to the IQAC for review and monitoring. Faculty members were directed to attend online Faculty Development Programmes, Short Term Courses etc to equip and augment their online teaching skills. A survey based assessment was of the availability of devices and internet connections of the learners in view of lockdown conditions. Hence, a survey was conducted via Google Forms for the same to understand the readiness and hurdles that the learners might face during online learning and examinations. Based on the survey, the online system was developed in an inclusive manner to cater to students, to

accommodate lockdown related difficulties. This helped the teachers to understand and create a inclusive teaching learning plan and effective online delivery of curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College informs students about Internal Complaint Committee and W.D.C

CCTV Cameras are installed in the College to ensure safety and security of students and is

used for overall supervision on the college premises.

On 22nd February, 2021 The Women Development Cell of the College conducted the "CYBER SAKHI" programme for creating awareness about cyber crime and cyber safety of girls and women. In Association with the RESPONSIBLE NETISM team of AHAAN FOUNDATION on 8th March, 2021 session was conducted by W.D.C. on women empowerment, where our female students and staff attended online.

Common room for girls on 2nd Floor equipped with required furniture and monitored regularly.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1kzD57T1O2zDGFvrs1gkfn0xaT2LdkDFN/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1jk_e8qFkvg6OmJ0MDsdXuhZF2mUhKwJ3/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management steps including:

Solid waste management

College ensures Garbage Free Campus through placing of Dust Bins at designated spots in the

campus. This is also followed by Garbage free Campus Drives as well as Swatch Bharat Rally.

Liquid waste management:

Liquid waste generated in Science Laboratories is diluted and disposed to ensure that it is non

hazardous for the environment.

Glass waste generated in Science Laboratories is sent for Recycling to external agencies.

E-waste management:

In order to reduce E-waste the college has taken following steps

Reusable parts/components of Non-working computers are used as replacement to repair

Computers.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

C. Any 2 of the above

with ramps/lifts for easy access to classrooms.
 Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.
 Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college always strives to take initiatives in providing an inclusive environment to the stakeholders. This year, being a year of COVID, events were organized in an online mode using platforms like Google meet, Zoom and YouTube, etc.

1. Rashtriya Ekta Divas celebration took place on 31st Oct 2020 at Mumbai university level in which 67 students participated for quiz and pledge in an online mode.

2. Marathi bhasha gaurav din celebration by the department of languages and literature on 27th February, 2021 in an online mode. In this program, the poet Kusumagraj, was paid tribute to. The speaker of the session also highlighted the spread of Marathi language at an international level.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college ensures that the students enrolled in the institution should know the constitution and rights and responsibilities of citizens by conducting various events and activities.

1. Pledge on Jan andolan was taken in an online mode on 8thOctober in which 45 students participated.

2.Vigilance week was observed and pledged on anti corruption was taken by students in an online mode on 27thOctober,2020.

3.Constitution Day was celebrated on 26thNovember, 2020. The session was conducted by Asst.Professor Neetin sonawane in an online mode.

4. On 12thJanuary,2021 Yuva divas was celebrated in an online mode in which speeches about swami vivekananda were delivered. 41 students participated in the same.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of

D. Any 1 of the above

Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College organizes/ celebrates days like Independence Day, Republic day, martyr's day, Yoga day, Women's Day, librarian day, etc. with full zeal in order to sensitize the students and instill in them love for nation and freedom fighters.

1. Since the year was moving ahead in 100% online mode national days were celebrated with only the representatives from the management.

2. Marathi Bhasha Gaurav din was celebrated on 27th February, 2021 in which importance of Marathi language was discussed.

3. International Woman's Day was celebrated on 8th March, 2021 by the department of languages and literature in which a gynecologist took an online session on menopause and hygiene during periods and infertility.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Innovative services provided by the library during COVID-19 pandemic situation.

Objectives

1. Online library services
2. E-resources using ICT tools

The Context

Library provided the latest e-resource services and facilities to the students.

The Practice

QR code based e-library facilities, Vidya-Mitra, EPG Pathshala, N-List, Web- OPAC.

Evidence of Success

The total number of students were approximately 350 enrolled for accessing the library e-resources.

Problems Encountered and Resources required

Students were not familiar with various ICT tools and technology and using E resources.

Title of the practice:

Online Teaching- Learning Methods

Objectives:

To make learning an accessible and inclusive approach in online mode while maintaining standards of quality education during pandemic.

The Context:

Learners' curiosity and excitement to learn new technology to be tapped in order to increase digital literacy and create learner centric environment.

The Practice:

Use of video conferencing tools and Desmos app. College conducted online Yoga sessions for students during covid 19.

Evidence of Success:

There was gradual increase in number of students attending lectures and online yoga class to help them deal with stress.

Problems encountered and Resources Required: Laptops, mobile and good internet connectivity were the main requirements of online teaching and learning.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Due to lockdown related economic problems and considering the poor socio-economic condition of the students, the college conducted primary sample survey. Through this the college assessed the financial difficulties of the students in terms of fees payment and provided installment facilities to the students. Further, the College has offered fees waiver to the students whose parents have lost life due to covid 19. Also, fees concession was provided to those affected financially.

Academic Process: WhatsApp groups of the students were formed wherein, one teacher as in charge of group of 40 students. Teachers ensured the conduct of lectures as well as distribution of study material. During online exam, the college used google proctored exam as per University guidelines. The teacher in-charge, monitored the conduct of exam and was involved in troubleshooting when candidates faced technical issues. Students reporting as absent due to network issues were allowed to reappear to facilitate the online process. In this manner, the college ensures inclusivity and sensitivity to students and examinees during the online learning and examinations.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of Action For the Next Academic Year 2021-22

1. To increasethe use ofICT facilities for the effective academic delivery.
2. To make available library resources through online mode for teachers and students.